

**VCAM
CALL FOR WORKSHOP PROPOSALS
CLEVELAND TRIENNIAL OCTOBER 9-12, 2012**

VALUING THE VOLUNTEER

The Workshop Committee of the VCAM 21st Triennial Conference in Cleveland is inviting you to send a proposal for a presentation at the conference. Multiple proposals are welcome, but please submit only one proposal per form.

Triennial theme: VALUING THE VOLUNTEER. We encourage you to consider the theme when submitting your proposal. General topics relating to the theme include

1. recruiting and recognizing volunteers
2. recording volunteer hours/proving the value of the volunteers to the museum
3. inclusion of volunteers from neighboring or other local institutions
4. educating volunteers; offering programs to enhance their experience and performance
5. requiring volunteers to be technology savvy (use of computers, EXCEL, etc.)
6. fundraising: how volunteers are used to raise money for the organization and/or the museum

Presentation length: 30-45 minutes including time for Q & A

Requirements: All presenters are expected to register for the conference. VCAM does not pay for travel expenses or give stipends to session speakers.

Deadline for submitting proposals: October 3, 2011

Address for submission: Send hard copy to
Diane Stupay/Ellen Bishko
VCAM Proposals
The Cleveland Museum of Art
11580 East Boulevard
Cleveland, OH 44106

The application for a proposal is attached. Please complete the application and send hard copy to the above address OR attach it to an email. Send that email to vcam@clevelandart.org.

Thank you for your interest and prompt response. Breakout sessions/workshops are the backbone of the VCAM Triennial. Help us make attending the conference an educational/informative experience.

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Presentation Proposal

Title of presentation _____

Author(s) of presentation _____

Institution _____

Address of institution _____

Phone number of presenter: _____

Email of presenter: _____

Name of volunteer group: _____

Focus of the group _____ No. of members _____

Identify the category from the previous page to which your presentation aligns.

1. _____ 2. _____ 3. _____ 4. _____ 5. _____ 6. _____ Other: _____

If other, please explain: _____

Purpose of presentation: to _____

Please give a brief but clear summary of your proposed presentation. If yours is selected, we will request a more detailed description.